

POLICIES AND PROCEDURES MANUAL

KEYSTONE COMMUNITY RESOURCES, INC.

KEYSTONE INDEPENDENT LIVING, INC.



Policy Title:
Child Health

Chapter:
Use of Tobacco

Effective Date:
10/25/1999

Revision Date:

Policy Number:
0-0-7

Robert Fleese, President - CEO

SCOPE:

- Chapter 3800 – Child Residential and Day Treatment Facilities

INTRODUCTION:

1. Use or possession of tobacco products by children is prohibited
2. Use or possession of tobacco products by staff persons is prohibited in the Keystone facility and during transportation provided by Keystone.
3. If staff persons use tobacco products outside but on the premises of the Keystone facility, the following apply:
 - The Keystone shall have written fire safety procedures. Procedures shall include extinguishing procedures and requirements that smoking shall occur only a safe distance from the Keystone facility and from flammable or combustible materials or structures.
 - Written safety procedures shall be followed.
 - Use of tobacco products shall be out of the sight of the children.

DISCUSSION: