

POLICIES AND PROCEDURES MANUAL

KEYSTONE COMMUNITY RESOURCES, INC.

KEYSTONE INDEPENDENT LIVING, INC.



Policy Title:
Copies of the ISP

Chapter:
10

Effective Date:
10/25/1999

Revision Date:

Policy Number:
10-105-008

Executive Director

SCOPE:

- Chapter 3800 – Child Residential and Day Treatment Facilities

INTRODUCTION:

1. Copies of the ISPs, revisions to the ISP and monthly documentation of progress shall be provided to the child if the child is over 14 years of age, the parent, the child's guardian or custodian, if applicable, the contracting agency and persons who participated in the development and revisions to the ISP.
2. Copies of the ISPs, revisions to the ISP and monthly documentation of progress shall be kept in the child's record.

DISCUSSION: