

POLICIES AND PROCEDURES MANUAL

KEYSTONE COMMUNITY RESOURCES, INC.

KEYSTONE INDEPENDENT LIVING, INC.



Policy Title:
Childs funds

Chapter:
10

Effective Date:
10/25/1999

Revision Date:

Policy Number:
10-110-008

Executive Director

SCOPE:

- Chapter 3800 – Child Residential and Day Treatment Facilities

INTRODUCTION:

1. Money earned or received by a child is the child's personal property.
2. Keystone may place reasonable limits on the amount of money to which a child has access.
3. Keystone shall maintain a separate accounting system for child funds, including the dates and amounts of deposits and withdrawals. Commingling of child and Keystone funds is not permitted.
4. Except for children to be in Keystone for fewer than 30 days, Keystone shall maintain an interest-bearing account for child funds, with interest earned tracked and applied for each child.
5. Money in the child's account shall be returned to the child upon discharge or transfer.
6. There shall be no borrowing of child funds by Keystone or staff persons.

DISCUSSION: