

POLICIES AND PROCEDURES MANUAL

KEYSTONE COMMUNITY RESOURCES, INC.

KEYSTONE INDEPENDENT LIVING, INC.

**Policy Title:**

Physical site-Kitchen areas

Chapter:

10

Effective Date:

10/25/1999

Revision Date:**Policy Number:**

10-113-024

Executive Director

SCOPE:

- Chapter 3800 – Child Residential and Day Treatment Facilities

INTRODUCTION:

1. Each Keystone facility shall have a kitchen area with a refrigerator, sink, cooking equipment and cabinets for storage.
2. Utensils for eating, drinking and food serving and preparation shall be washed and rinsed after each use.
3. Food shall be protected from contamination while being stored, prepared, transported and served.
4. Uneaten food from a person's dish may not be served again or used in the preparation of other dishes.
5. Cold food shall be kept at or below 40F. Hot food shall be kept at or above 140F. Frozen food shall be kept at or below 0F.

DISCUSSION: