

POLICIES AND PROCEDURES MANUAL

KEYSTONE COMMUNITY RESOURCES, INC.

KEYSTONE INDEPENDENT LIVING, INC.



Policy Title:
Health Care

Chapter:
07 – Health Services

Effective Date:
07-01-2008

Revision Date:

Policy Number:
07-200-001

Executive Director

SCOPE:

All Keystone Programs and Services

PROCEDURE:

- Persons receiving services shall have care that ensures their health, safety and well being.
- Keystone practices preventative medical care.
- Persons receiving services shall have a complete physical and dental examination at least annually. For a person attending an Adult Training Service Center, who does not live in a residential setting, an annual physical examination shall be required. The results of physical and dental examinations as well as consultations shall be recorded in the client record.
- Competent adults have a right to refuse treatment. The legal guardian of a child or incapacitated adult has the right to refuse treatment.
- The use of PRN orders for mechanical restraints shall be prohibited.
- The use of PRN orders for psychotropic medications shall be prohibited. The use of PRN orders for all other medication shall be reviewed by a physician at least every 30 days. The individual and/or legal guardian shall be notified of any medication changes as a result of the review. The use of PRN orders shall conform to the licensing standards.
- All staff responsible to provide care to the individual served shall be aware of any medically necessary limitations and restrictions.
- Each person shall have a current individual medical record,

Double click on image below to view full text

**DIVISION CIRCULAR 10
(N/A)**

**DEPARTMENT OF HUMAN SERVICES
DIVISION OF DEVELOPMENTAL DISABILITIES**

EFFECTIVE DATE: August 11, 2006

DATE ISSUED: August 11, 2006

(Replaces Division Circular 10, "Health Care", issued June 22, 2000)

I. **TITLE:** Health Care

II. **PURPOSE:**

To establish procedures to ensure comprehensive health care for individuals with developmental disabilities.

III. **SCOPE:**

This circular applies to individuals receiving services through the Division in developmental centers, community residences, community care residences or private residential facilities funded or regulated by the Department.

Health care requirements contained in the appropriate licensing regulations shall be mandated.

IV. **POLICIES:**

- A. Persons receiving services shall have care that ensures their health, safety and well being.
- B. The Division encourages preventative medical care.
- C. Persons receiving residential services from the Division shall have a complete physical and dental examination at least annually. For a person attending an Adult Training Service Center, who does not live in a residential setting, an annual physical examination shall be required.